

Please complete this form to help us process your tax return more efficiently!

### PERSONAL VEHICLE USE FOR SELF EMPLOYED INCOME

Vehicle Description: \_\_\_\_\_ Year: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Vehicle Owned		Vehicle Leased	
Purchase Price		Date Lease Starts	
Date of Purchase		Date Lease Ends	
Current Value		List Price	

Percentage of vehicle used to earn business income: \_\_\_\_\_

Formula:  $KM\ driven\ for\ business\ use / total\ KM\ driven$

	TOTAL COST*
Fuel	
Maintenance & Repairs	
Insurance	
Interest on Vehicle Loan	
Lease Payments	
Licenses & permits	

### BUSINESS USE OF HOME FOR SELF EMPLOYED

Percentage of home used for office: \_\_\_\_\_

Formula:  $Square\ feet\ of\ home\ used\ for\ office / total\ square\ feet\ of\ home$

	TOTAL COST*
Gas /heating	
Hydro	
Water	
Maintenance & Repairs (non-capital)	
Insurance	
Property Taxes	
Rent	
Alarm System or Other _____	

\* DO NOT Prorate - use full annual totals , we will calculate ratios as needed.